

SME JUNIOR BOARD 2021-22

Team Registration Form-Due to the SHARE room by October 7 (new date).

TEAM CAPTAIN _____

First & Last Name

Phone

Email

(Will receive info and is responsible for assuring meeting attendance, etc.)

Team Details:

- Minimum of 3, maximum of 6 team members is ideal
- **Team must be committed* prior to choosing a charity to represent.**
- *Commitment = reading the expectations listed on the back/below. Sign below!

Teammate #2: _____

First & Last Name

Phone

Email

Signature _____

Teammate #3: _____

First & Last Name

Phone

Email

Signature _____

Teammate #4: _____

First & Last Name

Phone

Email

Signature _____

Teammate #5: _____

First & Last Name

Phone

Email

Signature _____

Teammate #6: _____

First & Last Name

Phone

Email

Signature _____

SME Junior Board

THE FINE PRINT...READ IT! It is critical that teams are prepared to meet the expectations of SME Junior Board. Unlike many other SME organizations, Junior Board is not only serving the interests of our students by providing experiences helpful to college and career success, but also serving local charitable organizations. You simply can't extend a hand, then suddenly retract it. We're committing to making a difference for them, while developing ourselves. Additionally, we are representing Shawnee Mission East and Kansas City Junior Board, both of whom are depending on us to properly represent them within our community. This is an initiative that demands true commitment, character and heart above all else.

Expectations

- A minimum of two teammates will attend each meeting. Meetings will occur once-twice each month, generally Thursdays after school, and will include guest speakers and information, as well as work time helpful to constructing presentations. Meetings will be held virtually or in-person, depending on current Covid guidelines.
- Visits to organizations to meet and collect information, volunteer, etc. and meetings to plan presentations will be organized by individual teams on their own time and with their own transportation. Students must follow social distancing and mask guidelines.
- At least one team member from each team will assist the Liaison Committee in some capacity. The Liaison Committee will identify a list of potential targets from whom they will solicit grant money on behalf of SME JB.
- Teams will be required to attend a rehearsal the week prior to presentations.
- **Mandatory Deadlines (Tentative):**
 - o Deadline for all work (content completed) by March 11th
 - o Mandatory rehearsal is week of March 28
 - o Final presentations are scheduled for first week of April

Dates, Deadlines and Scheduling

Sept. 30 (new): Informational Meeting; Discuss choosing an organization

October 7 (new): Registration Due to the SHARE room (4th floor - north stairwell)

Oct. 21: Showcase successful presentations and how to perform financial research. Main program chosen.

Winter Break: great time for site visits (if you haven't already)

January 13th (post Winter Break meeting) check on site visit progress (completed or scheduled), get overall progress, emotional connections

----Site visit done by Martin Luther King Jr Day ----

February 17: How to create good slides, tips for presentation skills

March 10: Main info and research due, slides started, bulk of info due (rough draft)

Week of March 28 -- Rehearsals/possible elimination round, days/times TBD based on # of teams

April 4 - 5: Presentations, days/times TBD based on # of teams